### <u>Startup – Default Template</u>

This procedure defaults system programming and installs one of three templates (square, hybrid, or PBX). See the 616 DR5 Installer Guide starting with page 6-8 for a description of the different templates. Startup can only be performed within 15 minutes of powering on the system. Do not make changes to DNs within 2 minutes after doing a startup as the ports may be disabled.

- 1 Feature \*\*7827887 (STARTUP)
- 2 Enter installer password 266344 (CONFIG)
- 3 Change to template desired (square, hybrid, or PBX)
- 4 Press NEXT to apply the template

### A.Configuration

Enter Configuration programming from any 7310 or 7324 system phone by dialing Feature \*\*266344 (\*\*CONFIG). The default installer password is 266344 (CONFIG).

**<u>1. Trunk/Line Data (underlined options are the defaults)</u>** "Show line:" – enter a line number from 01-06 "Trunk data" – press SHOW "Trunk mode:" - unsupervised or supervised - press NEXT "Dial mode:" - pulse or tone - press NEXT "Full AutoHold:" - <u>N</u> or Y – press NEXT "Line data" – press SHOW "Line type:" - Public, Private to: (DN), or Pool (A-C) - press NEXT "Prime set:" – 21 or CHANGE to another DN – press NEXT "Aux. Ringer:" Y or N – press NEXT "Auto privacy:" – Y or N 2. Line Access (underlined options are the defaults) "Show set:" – enter a DN number from 21-36 – press SHOW "Line assignment" - press SHOW "Line 01 assigned" - press ADD "Add line:" – enter a line number (01-06) – repeat for each line to be assigned – press NEXT "Answer DNs" – press SHOW "No Answer DNs" – press ADD "Add DN:" - enter a DN number from 21-36 (the answer button will be assigned above the intercom buttons) - press NEXT "**Ringing**" – press SHOW "Line 01:" - Ring or No ring (repeat for each line assigned) press NEXT

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"Line pool access" – press SHOW
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"Line pool A:" – <u>N</u> or Y (assigns access to line pools) – repeat for pools B & C – press NEXT

"Intercom keys:" – <u>2</u>, 0 or 1 – press NEXT

"Prime line:" – <u>None</u>, line (01-06), I/C, or pool (A-C) (lines or pools must be assigned first to be designated as prime line)

#### **3.** Call Handling (underlined options are the defaults)

"Held reminder:" – <u>N</u> or Y – press NEXT

**"DRT to prime:**" – Y or N – press NEXT

"DRT delay:" – assign number of rings 3, 4, 6, 10, 1 or 2 – press NEXT

**"Trnsfr callbk:"** – assign number of rings <u>3</u>, 4, 5, 6, 12 – press NEXT

**"Park prefix:"** – assign first digit of park code <u>1</u>, 6, 7, 8, None (park prefix can't be first digit of any existing station number or pool code) – press NEXT

"Park timeout:" – assign number of seconds before parked call returns 45, 60, 90, 120, 150, 180, 300, 600 – press NEXT

"Camp timeout:" – assign number of seconds before camped call returns 45, 60, 90, 120, 150, 180 – press NEXT

"Directd pickup:"  $-\underline{Y}$  or N - press NEXT

"On hold:" – <u>Tones</u>, Music, or Silence – press NEXT

#### 4. Miscellaneous (underlined options are the defaults)

**"Backgrnd music:"** – <u>N</u> or Y – press NEXT

- "Direct-dial #:" 0, 6, 7, or 8 press NEXT
- "Link time:" 600, 700, 800, 900, 1000, 100, 200, 300, 400, or 500 press NEXT

"Set relocation:" – <u>N</u> or Y – press NEXT

- **"Host delay:**" <u>1000</u>, 1200, 1400, 1600, 1800, 2000, 200, 400, 600, or 800 press NEXT
- "Supervision:" <u>460</u>, 600, 60, 100, or 260 press NEXT
- "External code:" 9, or press CHANGE to assign another digit press NEXT

"Line pool codes" – press SHOW

"Line pool A:" – press CHANGE to assign or change pool access code – enter pool access code (1-4 digit number starting with 6, 7, 8, or 9) – repeat for pools B & C – press NEXT

"Installer pswd.:" – press SHOW

"New pswd:" – enter new password from 1-6 digits – press OK

"Re-enter:" - enter new password again - press OK

"Password changed"

5. System Data (underlined options are the defaults)

"Individual DNs" – press SHOW

"Old DN:" - enter DN to be changed - press OK

"New DN:" – enter new DN number – press OK

*"*xx > yy"

#### **B.** General admin

Enter Configuration programming from any 7310 or 7324 system phone by dialing Feature \*\*266344 (\*\*CONFIG). Press NEXT for the "B. General admin" display. default installer password is 266344 (CONFIG). 0 N S

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"1. Sys speed dial" (underlined options are the defaults)

"Speed dial #:" - enter a speed dial code from 01-70 - press SHOW press CHANGE

"#xx:" – enter phone number (up to 17 digits) – press OK

"Use prime line" or press CHANGE to use a specific line or pool – press NEXT

**"Display digits:**" – Y or N – press NEXT

**"Bypass restr'n:"** – <u>N</u> or Y

#### "2. Names" (underlined options are the defaults)

"Set names" – press  $\overline{SHOW}$ "Show set:" - enter a DN number from 21-36 "xx: xx" – press CHANGE "xx:" – enter name using letters on dial pad (repeat for each set) "Line names" – press SHOW "Show line:" – enter a line number from 01-06 "Line xx: Line xx" – press CHANGE "Line 01:" - enter name using letters on dial pad (repeat for each line)

#### **"3. Time and date"** (underlined options are the defaults)

"Time xx:yy" – press CHANGE **"Hour: xx"** – press CHANGE "Hour:" - enter hour using dial pad - press NEXT "Minutes: yy" – press CHANGE "Minutes:" - enter minutes using dial pad "AM" – press CHANGE for PM if needed – press NEXT "Date xx vy zz" - press CHANGE "Year: zz" – press CHANGE "Year:" - enter 2-digit year using dial pad - press NEXT "Month: vy" – press CHANGE "Month:" - enter month (01-12) using dial pad - press NEXT "Day: xx" – press CHANGE "Day:" – enter day (01-31) using dial pad – press NEXT

"4. Direct-Dial" (underlined options are the defaults) "Set1: 21" – press CHANGE "Set1:" - enter direct-dial set (dial 0) using dial pad "5. Capabilities" (underlined options are the defaults) **"Dialing filters"** – press SHOW **"Show filter:**" – enter a filter number (01-24) "Restr'n xx:yy" - press ADD to program more restrictions - press REMOVE to delete the restriction displayed – press SHOW to change or add exceptions to the restriction currently displayed. "Set abilities" – press SHOW "Show set:" – enter a DN number (21-36) "Set filter:" – 02 or CHANGE to another dialing filter (00-24) – press NEXT "Line/set filters" – press SHOW "Show line:" – enter a line number from 01-06 "Filter:" – None or press CHANGE to assign a dialing filter (00-24) to the line selected for the current DN being programmed "Set lock:" - None, Full or Partial - press NEXT "Full handsfree:" – N or Y – press NEXT "HF answerback:" - Y or N - press NEXT **"Pickup group:**" – <u>NO</u>, 1, 2, 3, or 4 – press NEXT **"Paging:**" – Y or N – press NEXT "Page zone:" – 1, 2, 3, or NO – press NEXT "Aux. Ringer:" – N or Y – press NEXT "Direct-dial:" - Set1 or None - press NEXT **"Forward on busy"** – press SHOW "Forward to:" - None or press CHANGE "Forward to:" - enter a DN to forward calls to - press NEXT "Forward no answr" - press SHOW "Forward to:" - None or press CHANGE "Forward to:" - enter a DN to forward calls to - press NEXT "Forward delay" - 3, 4, 6, 10, or 2 - press NEXT "Allow redirect:" - <u>N</u> or Y - press NEXT "Redirect ring:" – Y or N – press NEXT "Receive tones:" – <u>N</u> or Y – press NEXT "Hotline:" - None, Intrnl, or Extrnl - press NEXT **"Priority call:**" – N or Y (repeat for each set)

"Line abilities" - press SHOW "Show line:" – enter a line number (01-06) "Line filter:" – 03 or change to another dialing filter (00-24) (repeat for each line) "COS passwords" – press SHOW 100 S "Show password:" – enter a password number (00-19) "Pswd xx:" – None or change to enter any 6-digit number **"6. Service Modes"** (underlined options are the defaults) "Control sets" – press SHOW "Show line:" – enter a line number (01-06) "Line xx:" – 21 or CHANGE to another DN (21-36) (repeat for each line) "Name1:Night" – press CHANGE "Name1:" – enter any name up to 7 characters – press NEXT "Setting:" - Manual, Off, Auto - CHANGE if desired - press NEXT "Start time:" (Auto mode only) - 23:00 or CHANGE - press NEXT "Stop time:" (Auto mode only) – 07:00 or CHANGE – press NEXT "Trunk answer:" – Y or N – press NEXT "Extra-dial:" - 21 or CHANGE to another DN (21-36) - press NEXT "Show line:" – enter a line number (01-06) "Ringing Sets" – press SHOW "Set:" - 21 or press ADD and/or REMOVE to change ringing sets for this line press NEXT **"Aux. Ringer:"** –  $\underline{Y}$  or N "Name2:Evening" – press CHANGE "Name2:" – enter any name up to 7 characters – press NEXT "Setting:" - Manual, Off, Auto - CHANGE if desired - press NEXT "Start time:" (Auto mode only) - 17:00 or CHANGE - press NEXT "Stop time:" (Auto mode only) – 23:00 or CHANGE – press NEXT "Trunk answer:" – Y or N – press NEXT "Extra-dial:" – 21 or CHANGE to another DN (21-36) – press NEXT "Show line:" – enter a line number (01-06) "Ringing Sets" – press SHOW "Set:" – 21 or press ADD and/or REMOVE to change ringing sets for this line – press NEXT "Aux. Ringer:" – Y or N "Name3:Lunch" – press CHANGE "Name3:" – enter any name up to 7 characters – press NEXT "Setting:" – Manual, Off, Auto – press NEXT "Start time:" (Auto mode only) – 12:00 or CHANGE – press NEXT "Stop time:" (Auto mode only) – 13:00 or CHANGE – press NEXT "Trunk answer:" – Y or N – press NEXT "Extra-dial:" – 21 or CHANGE to another DN (21-36) – press NEXT

"Show line:" – enter a line number (01-06)
"Ringing Sets" – press SHOW
"Set:" – <u>21</u> or press ADD and/or REMOVE to change ringing sets for this line – (repeat for each line)
"Aux. Ringer:" – <u>Y</u> or N

#### **"7. Password"** (underlined options are the defaults)

"Admin. Password" – press CHANGE to alter password (<u>23646</u>) "New pswd:" – enter a new password from 1-6 digits – press OK "Re-enter:" – re-enter new password – press OK "Password changed"

#### **"8. Log Defaults** (underlined options are the defaults)

"Reset all logs" – press SHOW
"Space/log:" – enter the space per log allowed (1-160) – press OK
"1 sets: xxx each?" – press YES
Programming session ends

#### "9. Call Services (underlined options are the defaults)

```
"Auto Call Info" – press SHOW
 "Show line:" – enter a line number (01-06)
 "Line xx:" – None or enter a DN number (21-36)
 "Line xx: yy" – repeat for each caller ID line
"Set services" – press SHOW
 "Show set:" – enter a DN number (21-36)
   "Autolog/ShowVMsg" – press SHOW
     "Line 01" – press SHOW
     "Logging set" – N or Y
     "Show extl VMsg:" – N or Y (Repeat for each line)
   "Log space" – press SHOW
     "Log:xxx Pool:vvv" – press ADD or REMOVE to change log
   "Log passwrd:" – None – press NEXT
   "1stDisplay:" - Name, Numbr, or Line - press NEXT
"VMsg centr tel#s" – press SHOW
 "Vmsg center 1" – press SHOW
   "No numbr stored" – press CHANGE
   "VMsg center 1:" - enter a number up to 15 digits - press OK (repeat for each
                      message center)
"VMsg tel#s→lines" – press SHOW
 "Show line:" – enter a line number (01-06)
   "Lxx VmsgCentr:1" – 1, 2, 3, 4, 5, or N (repeat for each line)
```

### "C. Set copy"

"Copy:" – SYSTEM data or SYSTEM+USER – press NEXT "Source:" – enter a DN to copy from (21-36) "Copy to set:" – enter a DN to copy to (21-36) "xx >yy"

#### **"D. System Version"** – press SHOW

"SP: 30 DR "

## Norstar 616 w/DR5 DS – Index

Admin Password, change: Page 6 - General admin - Password - Admin Password Answer Buttons: Page 1 - Configuration - Line Access - Answer DN's Auxiliary Ringer, assign to set: Page 4 – General admin – Capabilities – Set abilities – Aux. ringer Background Music: Page 2 – Configuration – Miscellaneous – Backgrnd music Caller ID, auto display: Page 6 - General admin - Call Services - Auto Call Info Caller ID, logging: Page 6 – General admin – Call Services – Set Services Call Forward, busy: Page 4 – General admin – Capabilities – Set abilities – Forward on busy Call Forward, no answer: Page 4 - General admin - Capabilities - Set abilities - Forward no answr Call Interrupt, allow: Page 4 - General admin - Capabilities - Set abilities - Priority call Call Park Prefix: Page 2 - Configuration - Call Handling - Park prefix Call Park Timeout: Page 2 - Configuration - Call Handling - Park timeout Camp Timeout: Page 2 – Configuration – Call Handling – Camp timeout Class of Service Passwords: Page 5 - General admin - Capabilities - COS passwords Configuration Password: Page 2 - Configuration - Miscellaneous - Installer pswd Control Sets: Page 5 - General admin - Service Modes - Control Sets Copy, set programming: Page 7 – Set Copy Date: Page 3 - General Admin - Time and Date - Date Delay Ring Transfer, prime set: Page 2 – Configuration – Call Handling – DRT To Prime Delay Ring Transfer, ring delay: Page 2 – Configuration – Call Handling – DRT Delay Directed Pickup: Page 2 - Configuration - Call Handling - Directd pickup DNs, changing: Page 2 – System Data – Individual DNs External Code: Page 2 - Configuration - Miscellaneous - External code Flash Interval: Page 2 – Configuration – Miscellaneous – Link time Handsfree Answerback: Page 4 - General admin - Capabilities - Set abilities - HF answerback Handsfree button: Page 4 - General admin - Capabilities - Set abilities - Full handsfree Hold Reminder: Page 2 - Configuration - Call Handling - Held Reminder Host Delay: Page 2 - Configuration - Miscellaneous - Host delay Hotline: Page 4 - General admin - Capabilities - Set abilities - Hotline Intercom Buttons: Page 2 – Configuration – Line Access – Intercom keys Line Assignment: Page 1 – Configuration – Line Access – Line assignment Line Pool, access: Page 1 – Configuration – Line Access – Line pool access Line Pool, codes: Page 2 - Configuration - Miscellaneous - Line pool codes Line Pool, setup: Page 1 - Configuration - Trunk/Line Data - Line Data - Line Type Line Redirection, allow: Page 4 – General admin – Capabilities – Set abilities – Allow redirect Line Redirection, ring reminder: Page 4 - General admin - Capabilities - Set abilities - Redirect ring Music-On-Hold: Page 2 - Configuration - Call Handling - On hold Names, lines: Page 3 - General Admin - Names - Line names Names, sets: Page 3 – General Admin – Names – Set names Operator, access #: Page 2 - Configuration - Miscellaneous - Direct-dial # Operator, assign to set: Page 4 – General admin – Capabilities – Set abilities – Direct-dial Operator, positions: Page 4 - General admin - Direct-Dial Paging, external access: Page 4 - General admin - Capabilities - Set abilities - Paging Paging Zone, internal: Page 4 - General admin - Capabilities - Set abilities - Page zone Pickup Group: Page 4 – General admin – Capabilities – Set abilities – Pickup group Prime Line: Page 2 – Configuration – Line Access – Prime Line Prime Set: Page 1 - Configuration - Trunk/Line Data - Line Data - Prime Set Priority Call: Page 4 - General admin - Capabilities - Set abilities - Priority Call Private Lines: Page 1 - Configuration - Trunk/Line Data - Line Data - Line Type Public line: Page 1 - Configuration - Trunk/Line Data - Line Data - Line Type Pulse Dialing: Page 1 – Configuration – Trunk/Line Data – Trunk Data – Dial Mode Restrictions, assign to line: Page 5 - General admin - Capabilities - Line abilities - Line filter Restrictions, assign to set: Page 4 - General admin - Capabilities - Set abilities - Set filter

# Norstar 616 w/DR5 DS – Index

Restrictions, exceptions: Page 4 – General admin – Capabilities – Dialing filters Restrictions, line per set: Page 4 – General admin – Capabilities – Set abilities – Line/set filters Restrictions, setup: Page 4 – General admin – Capabilities – Dialing filters Ringing Assignment: Page 1 – Configuration – Line Access – Ringing Set lock: Page 4 – General admin – Capabilities – Set abilities – Set lock Set Relocation: Page 2 – Configuration – Miscellaneous – Set relocation Speed Dial, system: Page 3 – General Admin – Sys speed dial Supervision: Page 1 – Configuration – Trunk/Line Data – Trunk Data – Trunk Mode Supervision Timer: Page 2 – Configuration – Miscellaneous – Supervision System Version, software type: Page 7 – System Version Time: Page 3 – General Admin – Time and Date – Time Touchtone Dialing: Page 1 – Configuration – Trunk/Line Data – Trunk Data – Dial Mode Touchtones, receive: Page 4 – General admin – Capabilities – Set abilities – Set abilities – Receive tones

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